Month, Officer: Bea Uy, Treasurer

**Passive items (last month)**

- TEM
  - Cleared most of the purchases out from this semester
  - Got it mostly, will be done weekly
- Fiscal Responsibility Meeting
  - Jenny Nichols came to senate and talked to everyone about fiscal responsibility and working on using our budgets correctly
- Allocations
  - Dates have been set

**Present items**

- TEM
  - Waiting on receipts for some purchases made last semester
- Allocations
  -Preparing new spreadsheet for budget requests

**Action items (next month)**

- Updating USG budget with purchases made more recently
  - Will tell Senate to describe what the purchase was for in the groupme for clarification
- Need to meet with Samara
  - Analyze USG spending in the last 3 years (explain any rollover, etc)
  - Go over governing body budgets and what they need to be doing moving into allocations
- Digger Drive Supplies
  - Look through, order what’s necessary, update budget

**Questions, concerns, announcements**

- I have no concerns

**Monthly summary**

It’s been a slow month. I’ve been doing my TEM as usual and getting some help from SAIL to get all the purchases made this last semester reconciled. Jenny Nichols came to senate and spoke on fiscal responsibility this is essential moving into allocations as most of us and the governing bodies don’t realize that we are held to these standards and that it’s important to be financially responsible in case of audits, etc. Allocation dates have been set for the spring semester.
Currently, I’m finishing up the TEM from this last semester.

I will be updating the USG budget once the new semester starts and will be asking senate to start including the purpose of the purchase so I don’t have to look for what budget line item to assign the purchases to. I’m meeting with Samara to get her help with working with the governing bodies and discussing how she can help them moving into allocations. Finally, I’ll be looking over the Digger Drive supplies and making sure there’s enough moving into this next semester.

People in contact with

Jenn Mazzotta, mazzotta@mines.edu
Samara Omar, somar@mymail.mines.edu
Jennifer Nichols, nichols@mines.edu
Michael Mason, micmason@mymail.mines.edu
Kristen Baker, kebaker@mymail.mines.edu

Tags

# Receipts   # FiscalResponsibility   # Money