



2022 USG ELECTION PACKETS



Election Timeline

- March 28th-April 8th: Submit candidacy, election packets available by the USG office (Student Center E137)
- March 30th and April 1st: USG Election Information session in Marquez 235 12pm-1pm
- April 5th: Information session following general Senate meeting at 7pm in Green Center - Petroleum Hall
- April 8th: **Election packets due before 11:59pm** to QR/Link below. Includes submitting a picture and biography that will be attached to the ballot used for voting. Biographies should be no longer than 300 words per person.
- April 11th-20th: Campaigning begins for those approved. You will receive an email notifying you when you have been approved and can begin campaigning.
- April 15th: Presidential/Vice-Presidential Discussion (Event open to whole student body) For Student Body Presidents/Vice Presidents only. @6:30pm Metals Hall in GC
- April 18th –20th : Student Body votes, campaigning can continue
- April 22: Winners announced at E-Days Ore Cart Pull at the State Capitol
- May 3: Transitions meeting @6:00pm for students elected.

Elected Positions Available

Executive Board: 100 signatures per candidate
Student Body President & Vice President (2 positions, petition together, 100 total signatures) *
Student Representative to the Board of Trustees

*After elections have concluded, the newly elected Student Body President and Student Body Vice President will **appoint** the remaining positions on the Executive Board, those being Parliamentarian, Internal Communications Director, External Communications Director, Events Director, and Treasurer-Elect.

Senate (Legislative Branch): 50 signatures per candidate
At-Large to the Community
At-Large to the Faculty
At-Large to the Institution
Student Wellbeing Chair
DI&A Chair
Senior Class President
Senior Class Representative (3x)
Junior Class President
Junior Class Representative (3x)
Sophomore Class President
Sophomore Class Representative (3x)

Position Descriptions According to Bylaws

Student Body President

- Shall perform the duties customarily pertaining to the office.
- Shall preside over all meetings of the Organization.
- Shall, subject to approval of the Senate, appoint the members of all the committees created by the Senate, and all other Senate representatives on committees created by others.
- Shall meet with the President of the School at least once per semester.
- Shall perform such other duties as the Senate shall assign.
- Shall organize executive committee meetings at least twice a month.
- Shall hold two office hours every week
- Shall meet with the student life panel, campus wide panel, and technology-based panel

Student Body Vice President

- Shall perform the duties customarily pertaining to the office.
- Shall preside over all meetings of the Organization or of the Senate in the absence of the President.
- Shall perform those duties assigned by the President.
- Shall report to the USG senate and Executive council at each of the respective assemblies concerning student opinion received from external communication platforms.
- Shall hold two office hours every week.
- Shall actively search out issues relating to the students
- Shall meet with the student life panel, campus wide panel, and technology-based panel

Student Representative to the Board of Trustees

- Shall perform the duties customarily pertaining to the office.
- Shall represent the Organization on the Board of Trustees.
- Shall perform the duties set forth in the Colorado Revised Statutes, Title 23, Article 41.
- Shall serve as a voting member on the Technology Fee Committee.
- Shall meet with the student life panel, campus wide panel, and technology-based panel.
- Shall hold two office hours a week.
- Shall attend all GSG meetings.

Class President/Class Representatives

- Shall be responsible for the duties customarily pertaining to their offices.
- Shall sit on a minimum of two committees.
- Shall have additional responsibilities as follows:
 - One class senator from each class shall be a member of the Publicity Committee, Into the Streets Committee, and the Bylaws Committee.
- Shall actively investigate and advocate for the concerns of their constituents

- Shall actively pursue specific class initiatives
 - Initiatives shall be founded in student feedback
 - Initiatives shall be popular and create benefit for students
 - Senate shall be periodically updated as to progress on initiatives.
- Shall actively inform their respective class of their activities
- Class presidents shall organize the writing and distribution of an update email to their respective class as they deem necessary. At a minimum an email should be sent once per semester.
- Shall be empowered to represent the interest of their class within USG and the greater Mines community

At-Large Senator to the Faculty

- Shall perform the duties customarily pertaining to the office.
- Shall hold office hours by appointment.
- Shall report on pertinent information to the Council.
- Shall oversee organizing class officers to attend various committees and meetings within the Faculty Senate.
- Shall serve as a de facto non-voting member of Faculty Senate.

At-Large Senator to the Institution

- Shall perform the duties customarily pertaining to the office.
- Shall serve as a voting member on the Technology Fee Committee, and Board of Student Media.
- Shall hold office hours by appointment.
- Shall report on pertinent information to the Council.
- Shall organize and oversee the appointments of all representatives to various committees and meetings within the school.

At-Large Senator to the Community

- Shall perform the duties customarily pertaining to the office.
- Shall hold office hours by appointment.
- Shall report on recent events at the Golden City Council, and other community organizations, as well as other pertinent information to the Council.
- Shall oversee organizing class officers to go to various committees and meetings within the community.
- Shall serve as chair of the Into the Streets Planning Committee.
- Shall meet with the school's Ward, District representative, or the Mayor of Golden and the Golden Chamber of Commerce President each at least once per semester.
- Shall attend Golden City Council meetings at least once per month

Student Wellbeing Chair

- Shall hold 2 office hours a week.
- Shall open discussions and pursue create initiatives within USG that pertain to student wellbeing (e.g. physical and mental health) at Mines.
- Shall interface as needed, but no less than once per semester, with the Student Health Center, Student Counseling Center, Peer Education team, faculty, academic departments, and Academic Affairs.
- Shall interface as needed, but no less than once per semester, with relevant student organizations, such as Active Minds @ Mines
- Shall serve on the Be Well Committee.
- Shall be responsible for internal Undergraduate Student Government wellbeing efforts and educating the Senate about wellbeing happening at Mines.

DI&A (Diversity, Inclusion, and Access) Chair

- Shall hold 2 office hours a week.
- Shall have open discussions and pursue initiatives within USG that promote the values of diversity and inclusion throughout Mines.
- Shall interface as needed, but no less than once per semester, with Institutional Equity & Title IX, Mines DI&A, the Assistant VP of Student Life for Equity & Engagement, faculty, academic departments, and Academic Affairs to support a cohesive institutional strategy to achieve DI&A goals and to ensure a culture supportive of Mines' DI&A values.
- Shall interface as needed with relevant student organizations, such as the Multicultural Engineering Program (MEP) and its professional societies (i.e. AISES, NSBE, oSTEM, SASE, SHPE).
- Shall serve as USG's representative to DI&A Council.
- Shall be responsible for internal Undergraduate Student Government DI&A efforts and educating the Senate about DI&A happening at Mines.

Elections Logistical Information

- The Election Packet must be turned in with the required number of unique signatures and CWIDs to be considered valid.
- Any undergraduate student may sign elections packets for different candidates, (Student Representative to the Board of Trustees may collect graduate signatures as well).
- All candidates must be in good academic standing, as verified by the Dean of Students.
- Eligibility for class-specific positions is determined by graduation date rather than accumulated credits.
- The candidate with the greatest number of votes wins the election. In the event of a tie, a run-off election will be conducted to determine the winner.
- A write-in candidate may win the election if they receive at least 50 votes, given that they also meet the eligibility criteria and have followed election regulations

Election Rules

2 Strike Policy: The first election policy violation will result in a warning. The second will result in disqualification. Instances of harassment and or verbal threats will result in immediate disqualification and the reporting to student life.

- Campaigning may only occur between April 11 and April 20 with the approval from the elections committee.
- Tablets, laptops, phones, and other portable devices may not be used to solicit votes. (i.e, giving a laptop to a student to vote for a candidate)
- Candidates may not log on to the voting platform for voters or navigate a voter to the voting platform and show them how to vote.
- All posters, banners, chalking, and other forms of advertising must be approved through the SAIL Office (SAIL@mines.edu) before being posted. Specific guidelines can be found below in (QR code and link) [here](#). All questions and concerns should be directed to SAIL.
 - Only 10 chalkings will be allowed per candidate. Chalk can be found at the SAIL Office.
 - Vandalism, erasing, or defacing of any kind of another candidate's campaign material is **prohibited**.
- Except for approved posters (see link above for guidelines), no other forms of campaigning may occur in the residential dorms of CSM.
- Slanderous/libelous campaign materials or comments of any kind about other candidates are **prohibited**.
- Defacing or removing another candidate's posters or campaigning material is **prohibited**.
- The use of mass email lists for campaigning is **prohibited**. This includes any email sent to over 20 people.

- \$50 will be the maximum budget allowed for campaigning. The value of donations will be determined by the elections committee and must be submitted within 48 hours for investigation.
- At any time during the campaign or after the election, the candidate must be able to submit a complete itemized list of the expenses incurred by the candidate upon request. If the total expenditure exceeds \$50, the candidate shall be disqualified.
- Candidates for any position may run and campaign together but are then held to the 2-strike policy collectively.
- Candidates who campaign together may have a maximum budget of \$100 total and are held to the above expectations for producing proof of total expenditures. For example, two candidates for President/Vice-President would have a combined budget of \$100. 3 candidates who run together also have a budget of \$100.
- Candidates may have up to 3 campaign assistants who may assist in the candidate's campaign strategies and advertisement. Campaign assistant's names must be sent to whitney@mines.edu. Campaign assistants may not donate any additional funding to their candidate.
- Any violation because of a campaign assistant automatically counts towards the associated candidate's strike total.
- Messaging established groups through SMS/GroupMe etc. is permitted for campaigning.
- All types of social media are permitted to be used for campaigning purposes. Every post that is directly posted by a candidate must tag the Mines USG page for that specific social media platform. No fights over social media will be tolerated.
- Clubs and organizations at Mines may not endorse any candidates. This means organizations cannot tell their members to vote for a specific candidate.
- Please abstain from taking political standpoints.
- Candidates are the only individuals who may solicit signatures for candidacy.
- The Election Committee reserves the right to investigate any potential violation not listed above.

Election Links

Candidacy Submission: (<https://forms.office.com/r/WYUuDbXuiw>)

Sail Poster Guidelines: (<https://tinyurl.com/34yyurzw>)

Outside Sail Poster Guidelines: (<https://tinyurl.com/2ns575y3>)



Please direct any questions or violation inquiries to Election Committee Chair Joe Whitney at whitney@mines.edu. Violation inquiries are best supported with evidence.

Election Committee

Member	Email	Committee Role	USG Position
Derek Morgan	dmorgan@mines.edu	Advisor	Advisor/Dean of Students
Joe Whitney	whitney@mines.edu	Chair	Parliamentarian
Conall Saxena	csaxena@mines.edu	Member	Student Trustee
Nicole Cheishvili	ncheishvili@mines.edu	Member	Senior Class President
Ashley Bruton	ashleybruton@mines.edu	Member	Senior Class Representative
Griffin Hampton	ghampton@mines.edu	Member	Senior Class Representative
Jessica Hiatt	jhiatt@mines.edu	Member	Senior Class Representative

I hereby petition the Election Committee of the Undergraduate Student Government at the Colorado School of Mines to place my name on the ballot for the USG Spring 2022 Election.

Name: _____ Year: _____

CWID: _____ Major: _____

Email: _____ Phone: _____

Name: _____ Year: _____

CWID: _____ Major: _____

Email: _____ Phone: _____

After the completion of the petition and signatures required below, please read and sign:

I hereby allow the Election Committee of the Undergraduate Student Government at the Colorado School of Mines to verify that I am in good standing with the school, and that I am eligible for the position I am petitioning the Election Committee for. I acknowledge that I have read the provided Election Guidelines and Regulations and will follow them accordingly. I also agree to follow all the Colorado School of Mines and Student Activities Office advertising policies.

Signature(s) _____ Date _____

Written or Printed Name(s) _____

E-mail Address _____

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